

**LAVANT PARISH COUNCIL
ADVISORY GROUP
Notes of the Lavant Parish Council Advisory Group
TUESDAY 11th January 2022 AT 7.00pm, Via Zoom**

In attendance:

Councillors Aldridge, Kuchanny, Goldsmith, Newman, Quest, Pickford, Reynolds, Tucker.
Clerk Dawn Salter, County Councillor Hunt, District Councillor David Palmer.
Public Present – x2

Agenda Item 1: Apologies from Members. – Cllr Susan Ings

Agenda Item 2: Public Sessions – Noise Group Meeting – Speedwatch Volunteer

Lavant Parish Council Speedwatch Volunteer David Priscott represented at the latest Noise Group Meeting initiative that covers the area of Chichester District south of the Downs. A request to highlight traffic noise issues in Lavant. Heavy weighted vehicles / heavy tractors are a concern plus their size going through the village even though 6'6" restriction and motorcycle parties coming through the is in place through the Village / East Lavant / Pook Lane and along A286. Chairman Sarah Sharp and the group have set terms of reference with the objective to bring the power of the police to bear on this and introduce monitoring and where necessary penalties building up a body of evidence to encourage the police to engage.

Chairman James Pickford made the council aware that the grant had been achieved and the Speedwatch kit has been purchased with no need to touch council funds as the grant covered it in full.

Agenda Item 3: To receive and approve the Minutes of Meeting 14th December 2021.

On a **proposal** by Councillor Tucker and **seconded** by Councillor Kuchanny

It was **Recommended** that the minutes of Meeting 14th December 2021 be accepted as a true record of proceedings. The papers were signed accordingly.

Agenda Item 4: Update on matters carried forward from previous meeting:

a) Footpath Village Green

Councillor Aldridge sent in a short progress update regarding consent for the new bridge. To summarise: -

Bridge:

Councillor Aldridge will chase solicitor as no paperwork has been received to play their solicitors Winkworth Sherwood after agreement was sought at the last meeting to cover the Church Commissioners legal costs in drawing up an agreement for us to access their land. The estimate is £1,500 plus Vat and disbursements so probably a grand total of around £1,800.

No further progress to report

Action: Councillor Aldridge

Agenda Item 5: -Report from County Councillor Jeremy Hunt

County Councillor reported: -

• Operation Watershed/ Excessive Water and Flooding

An onsite visit to Chalkpit Lane to investigate the excessive water progressed to a work team to jet through the drains through the Lower Road and Gully at the top of Shop Lane discovered a damaged drain. An Operation Watershed Application will be forwarded to the clerk to repair the pipes and investigate further proposals put together.

• Meadow Close – New Ramp now open.

Coming down from Meadow Close the ramp is now operational. Many thanks in getting it done.

Request for the Children's Sculptures to be replaced. Jeremy will chase this to be done.

County Councillors report contd.

- Trees

County Councillor requested feedback from the Environmental team councillors stating where in Lavant Down Road the replacement trees could be planted.

- Pook Lane / Forage Yard Road resurfacing has been completed.
- Broadband Initiative – County councillor confirms that funding is committed ringfenced for Openreach in Lavant. Further communication with BT to progress

Agenda Item 6: District Councillors Report

District Councillor reports it has been quiet after Christmas and therefore nothing to report.

No Questions received.

Agenda Item 7: Chairman's Report

- Southern Water

Reply received from Southern Water with concerns of sewage works and LPC commitment to the upgrade the changing room at Memorial Hall. We await a reply and will continue to chase on the works programme happening around the village to reassure us before we upgrade the changing rooms. Chairman has written to SDNP to highlight they had passed a comment on Eastmead planning application conditions that the sewage pipes should be addressed and wishes to ensure that this would be tackled with Southern Water.

- Queens Platinum Jubilee Tea Party – 5th June 2022

Chairman is in the process of putting a budget cost together. Approx. 250 people attended at past events and Cllr Quest will be assisting to look at a commemorative mug for the children and getting quotes for this part of the project. Chairmans allowance for 2021 is £200 and he would like to recommend that this be put towards this event. The council agreed that this could be used towards the purchase of the mugs. Finding funds through grant raising from District Council application.

- Raughmere Appeal

Public Inquiry 8th February 2022 at 10am– new inspector has been assigned. Clarification how this will be held will follow.

Chairman has circulated his draft appeal statement for comments from the councillors.

Information regarding the planning appeal will be sent around by leaflet printing to make the village aware of the Public Inquiry. A budget £50 has been given by agreement of council and Summerdale Residents Association may have funds to donate that were left over from RAGE.

County Councillor Jeremy Hunt left the meeting 19.40

- Lavant Primary School

Referring to the Proposal set by in 2018. Councillor Kuchanny has continued the project Proposals for Improvements the Journey to School with meetings with Highways, Headmaster and Lavant House. This is being progressed with agreement of slight amendments to the original drawings. Contacts for Local Transport Improvements have changed, and Councillor Kuchanny was provided with Highways Manager details.

- Speedwatch Volunteer David Priscott purchased Bushell Kit and it has arrived. The community speedwatch group, clerk, Chairman and PCSO's had a media photo taken to advertise the police contribution grant of £500 used to purchase this.

Agenda Item 8: Environment Report

Pook Lane foot bridge

The non-slip surface on the wooden slats has worn away making the bridge very slippery when wet. A number of years ago LPC arranged with either CDC or WSCC for a non-slip coating to be applied. Could we ask that the bridge be treated again. The coating was a bitumen like substance with grit or similar mixed in, so it was not obtrusive. Suggestion to report on www.lovewestsussex.gov.uk where these reports can be made to be highlight to public rights of way team.

Marsh Lane

The state of Marsh Lane, particularly where the ditch and field ponds are likely to overflow and flood the lane, is being regularly monitored. A file of dated photographs showing the state of the lane as it changes during the winter months is being maintained. Aim: to provide WSCC with evidence-based information to support the case for cleaning out of the ditch on the east side of the lane.

Sapling Nursery

LVAA have agreed to provide a small plot for LPC's sapling nursery. Councillor Tim and Lindsay Rebbeck (LPC Tree Wardens) have seen the area and think it will be suitable. LVAA will treat the plot in the same way as the School Plot i.e. No rent will be charged as it is for the benefit of the whole community. Two rules will apply, they are: 1) to avoid shading adjacent plots no sapling to be more 1 metre high and 2) to preserve the site's thin topsoil any soil removed with root balls to be replaced. Otherwise, happy sapling growing.

Agenda Item 9: Heritage Report

No report received.

Agenda Item 10 -Clerk Report / Summary of any correspondence received

Council acknowledged the receipt of the correspondences as sent by the Clerk: -

- Covid updates
- Stay Safe from Covid tips
- Highways, Transport updates

e Scooters The use of E-scooters has increased recently with them becoming more commercially available and accessible by people across all parts of the county. It appears that there is an assumption amongst the public that as they are being sold commercially that they are legal and do not require any licensing or other documentation. Additionally, a number of formal Government trials allowing the use of "E scooters" with specific conditions in other areas of the country have added to this confusion, despite there being no trials taking place within Sussex. Sussex Police initial approach has been to dispel this misunderstanding amongst the public first and foremost rather than move immediately to enforcement.

Whilst there is no specific legislation regarding their use existing legislation around motor vehicles are relevant to them and are considered "powered transporters". Therefore, for them to be used on public roads lawfully they must meet a number of requirements, including technical standards, payment of vehicle tax, licensing and registration regulations and the use of suitable personal safety equipment. Because of the nature of these devices, it is highly unlikely that they will meet these legally required standards and as such the advice we have offered to all users is that they can only be used legally on private land (that is land that is not accessible to the public) and not on public roads, cycle lanes or pavements. We have found that most owners do not realise this and so proper engagement with them by local Officers and PCSO's in many cases is an effective way to approaching this. We recognise that these vehicles can travel at some speed, whether on a dedicated pavement or cycle path, or indeed on a road, and then this brings danger to the user themselves, as well as other pedestrians and road users. The same could be said for motorised mobility scooters, and a recent East Sussex IAG provided feedback to us that

they felt mobility scooters were more of a hazard than E scooters, but we fully recognise that both carry risks.

The powers Police have to deal with these offences is limited by the fact that fixed penalty notices, which would often be used for similar offences for other more common road vehicles cannot be used for “E scooters” as there is no registration mark or similar that can be used in prosecuting those offences in that way. Recognising that the increased use in “E scooters” is relatively new we have encouraged officers and PCSO’s to engage and explain with uses to educate them about the law, and the requirements they need to meet. Also, we are conscious that many will be generally law-abiding people, and there is a line to be walked between policing by consent, legitimacy and all the other issues and crimes that need addressing. Part of this was distributing a flyer with that information, and I attach a copy.

Beyond this Officers have the power to issue a warning under Section 59 of the Police Reform Act if the vehicle is being used in a manner which causes alarm, distress or annoyance, and if the vehicle is used again in a similar manner, it can be seized. This does have practical implications due to the lack of the registration mark, however the warning can be issued to the person, rather than the vehicle

Consultations -Fire & Rescue Service community risk management plan public consultation 21st January 2022.

Village Green User Agreements. – None

- a) **Mulberry Training August – January 2021 –**
- b) **Speedwatch purchased Bushell Kit and has arrived.**

Action: Clerk

Agenda Item 11: FINANCE Accounts

The accounts for the period ending 26th December 2021 were presented to the council and ratified by the councillors. It was **Recommended** to approve the accounts for this period.

11.1 To note receipts and recommend approve monthly payments – **Appendix A**
It was **Recommended** to approve unanimously that the attached copy of the payment report including payments to be ratified and agreed on 11th January 2022 amounting to £2200.61 (of which £169.42 VAT)

11.2 To Approval of December21 Bank reconciliation – **Appendix B**
A copy of the bank statements and bank reconciliation 26th December 2021 was made available to council members at the meeting for monitoring and reconciliation purposes.
It was **Recommended** to approve the accounts.

11.3 To record the Clerk and the Chairman of Council has verified the Bank Reconciliations in line with the financial regulations to satisfy the new RFO/Clerk records are balanced.
In line with good practice, the NatWest Bank Statements were inspected and the corresponding balance initialled.

Agenda Item 12 -Planning Applications and Delegated Decisions.

Councillors Tucker and Aldridge informed the Council of planning applications and / or decisions received since the last meeting.

12.1 Outstanding Planning applications Update-

Raughmere Application Ref:Impact Assessment SDNP/20/02675/OUTEIA/
APPEAL APP/L3815/W/21/3284653

Pook Lane (Sunley/Crayfern) SDNP /20/04550/NMA: SDNP/21/02414/DCOND | Discharge of Conditions

12.2 CDC

Application: LV/21/03392/TPA

Location: Land North Of 1 To 22 Roman Fields Chichester PO19 5AB

Proposal: Crown lift and crown reduce by 1.5m in the northwest sector. Remove 2 no. lower branches in northwest sector which overhang the rear fence of 2 Maddoxwood. Crown reduce by up to 1.5 metres 2 no. branches on the upper limb in the northwest sector which overhang 2 Maddoxwood on 1 no. Cherry tree (quoted as tag182), within Area, A1, subject to 08/00140/TPO.

DECISION: SUPPORT

SDNP

Application: SDNP/21/05799/TPO

Location: 2 April Gardens Lavant Chichester West Sussex PO18 0DF

Proposal: Height reduction by 3 on 3 no. Sycamore (T11, T12 and T13), subject to 93/00641/TPO.

DECISION: SUPPORT

Application: SDNP/21/06169/TCA

Location: Broad Margin Pook Lane Lavant PO18 0AX

Proposal: Notification of intention to crown reduce height by 2m and widths (all round) by up to 1.5m on 2 no. Leyland Cypress trees (quoted as T2 & T2).

Decision: SUPPORT

Application: SDNP/21/05763/TCA

Location: The Cottage Pook Lane Lavant Chichester West Sussex PO18 0AH

Proposal: Notification of intention to fell 1 no. Weeping Willow tree.

DECISION: SUPPORT

Application: SDNP/21/04682/HOUS

Location: Yew Cottage Town Lane Singleton Chichester West Sussex PO18 0SP

Proposal: Single Storey extension to west facing elevation

DECISION: SUPPORT

Application: SDNP/21/04739/HOUS

Location: The Rubbing House Town Lane Singleton Chichester West Sussex PO18 0SP

Proposal: Loft conversion to second floor, dormer windows to north, south, west and east. North facing, flat roof terrace on the second floor

DECISION: SUPPORT

Agenda Item 14: Any requests for items for the agenda next meeting.

Agenda Item 15: DATE OF THE NEXT MEETING

The next meeting will be held on Tuesday 8th February Via Zoom.

Meeting Finished at 19.50pm

Signed.....Dated.....

Appendices and Attachments

Monthly Income and Expenditure Report

Appendix A

LAVANT PARISH COUNCIL FINANCIAL REPORT PREPARED JAN2021					
RECEIPTS:		Period: 15TH DEC 21 - 11TH JAN 2022			
DATE	REF	PAYER	DESCRIPTION	AMOUNT	VAT
08/12/2021	CR012		DONATION	£ 50.00	
20/12/2021	CR013	PPC	SPPEDWATCH	£ 500.00	
PAYMENTS:		Dec-21			
DATE APPROVED	INVOICE NUMBER	PAYEE	DESCRIPTION	AMOUNT	VAT
11/01/22	FO110	D A SALTER	CLERK EXPENSES	£ 16.00	
11/01/22	FO111	HITACHI - DD	HP TRACTOR	£ 229.00	
11/01/22	FO112	Allstar Fuel Card - DD	Tractor Fuel	£ 54.89	9.15
11/01/22	FO113	Barclaycard - DD	Statement (a) hp ink & (b) Speedwatch kit	£ 576.97	
11/01/22	FO114	ScanStation-DD	365 microsoft license	£ 43.68	7.28
11/01/22	FO115	NEST - DD	Clerks Pension	£ 79.80	
11/01/22	FO116	WSCC	Clerks Salary	£ 758.37	
11/01/22	FO117	TEEC	Planning Tracker	£ 28.80	4.80
11/01/22	FO118	STA training	First Aid Training Course	£ 60.00	
11/01/22	FO119	Goodrowes	Service of Strimmer	£ 172.86	28.82
11/01/22	FO120	Goodrowes	Service of Bushcutter	£ 140.24	23.37
11/01/22	FO121	St Marys Church	Room Hire Environmental Team	£ 40.00	
			TOTAL	£ 2,200.61	£ 73.42

APPENDIX B

Lavant Parish Council					
Bank Reconciliation as of 24/12/2021					
Current Account	24th December 2021			£	108,438.60
			total	£	108,438.60
opening balance 1st April 20				£	67,813.23
Add Receipts in the year				£	59,304.22
Less Payments in the year				£	18,678.85
	as of 24 DEC 21		Balance	£	108,438.60
Less					
Reserve @ 33% of Annual Precept of £29637				£	9,780.00
			Total	£	9,780.00
Ring-fenced funds					
Lavvoles				£	729.45
Let's walk (Footpaths)				£	1,338.03
Youth project				£	1,440.38
watershed grant				£	48.22
CIL SDNP				£	11,362.88
Playground	Allocated			£	55,154.92
Bridge	Allocated			£	10,000.00
			Total	£	80,073.88
Total available funds (less ring fenced and reserve)					
				£	18,584.72